

RULES AND REGULATIONS FOR ELECTIVE POSTING (MEDICAL STUDENT)

The following are the rules and regulations to be followed for the whole duration of your elective posting at Sarawak General Hospital, Kuching.

1. It is your responsibility to ensure that you have all the necessary travel clearance from the relevant authorities in Malaysia. The hospital shall not make any arrangement for securing student visas.
2. You have to ensure that you have adequate funds to meet all expenses during your stay in Malaysia.
3. Board and lodging will not be provided.
4. You will not receive any financial remuneration for your elective posting.
5. You are to abide to the existing rules and regulations of the hospital.
6. Please make sure that you are sufficiently insured in the event that you may need medical care.
7. The hospital is not liable for any injuries sustained or any diseases contracted during your elective posting.
8. You will be placed under the supervision of a designated supervisor.
9. You are not allowed to treat or take charge of any patient in the hospital.
10. All information and patient data obtained during your elective posting are strictly confidential and shall not be used for any publication.
11. You are to wear proper attire and white coat during your posting at the hospital. Jeans/shorts, slippers, sleeveless, low-cuts or T-shirts are not allowed. Hospital pass will be provided (to be returned upon completion) and has to be worn at all times during the posting.
12. Upon arrival at the hospital, please proceed to **Training Unit** located at **1st Floor, Blok Warisan Perubatan**. For assistance, you may contact **Roslah bt Endeng** (roslah.endeng@moh.gov.my) at **6082-241413**. Documents required during registration at the hospital:
 - i. Two (2) passport sized photographs (50mm x 35mm)
 - ii. Copy of MyKad or Passport
 - iii. Approval letter from Sarawak Health Department
 - iv. SGH Elective Student Form - U.LAT 1/2018 (**Appendix C**)

Thank you for your co-operation.

Hospital Director
Sarawak General Hospital, Kuching.

Updated on 12 September 2018